



Forward Plan June 2026 - October 2026

This Forward Plan contains details of all the key decisions that are planned to be taken by Cabinet and individual Cabinet members over the next twelve months together with key decisions by officers. It will be updated and published on the Council website www.cheltenham.gov.uk on a monthly basis.

Key Decision

A Key Decision means any decision in exercise of an Executive Function which:

- requires a budget expenditure or saving of £100,000 or more;
- relates to the acquisition or disposal of land or an interest in land with a value in excess of £500,000;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

Significant Decision

A Significant Decision means any decision in exercise of a non-Executive Function which:

- requires a budget expenditure or budget saving of £100,000 or more;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

Non-key decision

For additional information and completeness the Forward Plan also contains those items to be considered by Cabinet which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet every four weeks. Meetings start at 6pm and are open to the public (with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information). This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Documents submitted to the Cabinet or Cabinet Member(s) for decision will be a formal report, which if public and non-urgent, will be available on www.cheltenham.gov.uk at least 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@cheltenham.gov.uk. Background papers are listed where known in advance.

Documents shown are listed at Cheltenham Borough Council, Municipal Offices, Promenade, Cheltenham, GL50 9SA.

The members of the Cabinet are:

Leader of the Council

Portfolio Holders

Climate Emergency
 Economic Development, Wellbeing, Culture and Public Open Space
 Finance and Assets
 Housing and Customer Services
 Major Developments and Housing Delivery
 Planning and Building Control
 Safety and Communities
 Waste, Recycling, Parks, Gardens and Public Green Space

Councillor Richard Pineger
 Councillor Izaak Tailford
 Councillor Peter Jeffries
 Councillor Flo Clucas
 Councillor Alisha Lewis
 Councillor Mike Collins
 Councillor Victoria Atherstone
 Councillor Paul Baker

Overview and Scrutiny Committee

The Overview and Scrutiny Committee aims to promote open and transparent decision-making, support democratic accountability and hold the Cabinet to account for its actions.

Contacting us.

For further detailed information or to give your views regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer.

For more information on attending meetings or asking public questions please contact Democratic Services on 01242 264246 or email democratic.services@cheltenham.gov.uk

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
To approve National Planning Policy Framework proposed reforms and other changes to the planning system	Non Key Decision	Cabinet Member Planning and Building Control Before 01/06/26	Cabinet Member Planning and Building Control	Interim Planning Policy Team Leader
To agree the response to Forest of Dean DC Revised Draft Local Plan Reg 18 consultation To provide the response to Forest of Dean's local plan consultation from a Strategic and Local Plan perspective	Non Key Decision	Cabinet Member Planning and Building Control Not before 01/06/26	Cabinet Member Planning and Building Control	Interim Planning Policy Team Leader

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
Ubico - Amendment of Articles of Association To approve the articles of association (written resolution)	Key Decision	Leader Before 01/06/26	Leader	Head of Environmental and Bereavement Services
Ubico - Renewal of Contract To consider the renewal of the contract with Ubico to provide environmental services across the borough	Key Decision	Leader Before 01/06/26	Leader	Head of Environmental and Bereavement Services
Ubico Business Plan 2026-27 To approve the Ubico Business Plan 2026-27	Key Decision	Leader Before 01/06/26	Leader	Head of Environmental and Bereavement Services
A Property Matter (2602) To consider the recommendation	Non Key Decision Fully exempt	Council 04/06/26	Cabinet Member Major Developments and Housing Delivery	Head of Development - Major Developments & Regeneration
A Property Matter (2603) To consider the recommendation	Non Key Decision Fully exempt	Council 04/06/26	Cabinet Member Major Developments and Housing Delivery	Head of Development - Major Developments & Regeneration
The 'making' of the Leckhampton with Warden Hill Neighbourhood Plan To formally 'make' (adopt) the Leckhampton with Warden Hill Neighbourhood Plan as part of the statutory development plan for Cheltenham Borough Council. Leckhampton with Warden Hill have produced a Neighbourhood Plan (the Plan) in accordance with their Neighbourhood designation area. Following the conclusion of an independent examination, a Referendum relating to the 'making' of the Plan will be held on Thursday 7 May 2026 In accordance with Section 38A of the	Non Key Decision	Council 22/06/26	Cabinet Member Planning and Building Control	Planning Officer

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<p>Planning and Compulsory Purchase Act 2004 (as amended) the Council is required to 'make' (adopt it as part of the Development Plan) the Neighbourhood Plan if more than half of those voting in the Parish area have voted in favour of the Plan.</p> <p>As per Regulation 18A of the Neighbourhood Planning (General) Regulations 2012 the date prescribed for 'making' the plan is within 8 weeks following the date the referendum is held.</p>				
<p>Review of Sexual Entertainment Venue Policy To consider the approval of the Sexual Entertainment Venue Policy following review</p>	Non Key Decision	Council 22/06/26	Cabinet Member Safety and Communities	Head of Public Protection and DEPLO
<p>Suitable Alternative Natural Greenspace (SANGs) Action Plan To consider the recommendations.</p>	Non Key Decision	Cabinet 14/07/26	Cabinet Member Planning and Building Control	Parks and Public Realm Manager
<p>First Year Review of the Corporate Plan 2025-28 To consider the report.</p>	Non Key Decision	Cabinet 14/07/26	Leader	Organisational Performance Lead, Corporate Services Team
<p>To approve the re-tender of the council's Advice and Inclusion service To approve the recommendations</p>	Non Key Decision	Cabinet 14/07/26	Cabinet Member Housing and Customer Services	Head of Strategic Housing
<p>Improvements to Sandy Lane Playing Field To sign a Memorandum of Understanding between Cheltenham Borough Council and Patesians Sports and Social Club</p>	Non Key Decision	Cabinet 14/07/26	Cabinet Member Finance and Assets	Estates Surveyor

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
in respect of proposed improvements to Sandy Lane Playing Field				
Review and approval of updated Proceeds of Crime and Anti Money Laundering Policy To approve and adopt the revised Proceeds of Crime and Anti Money Laundering Policy.	Non Key Decision Open	Cabinet 14/07/26	Cabinet Member Finance and Assets	Head of Service, Counter Fraud and Enforcement Unit
Review and approval of updated Counter Fraud and Anti-Corruption Policy To approve and adopt the revised Counter Fraud and Anti-Corruption Policy.	Non Key Decision Open	Cabinet 14/07/26	Cabinet Member Finance and Assets	Head of Service, Counter Fraud and Enforcement Unit
Disposal of Public Open Space - Grant of Lease - Mary Godwin Pavilion Decision required to approve the disposal by lease, in line with open space, legislative and asset management policies.	Non Key Decision	Cabinet 14/07/26	Cabinet Member Finance and Assets	Estates Surveyor
Disposal of Public Open Space - Grant of Lease - Hatherley Park Vendor Pitch Decision required to approve the disposal by lease, in line with open space, legislative and asset management policies.	Non Key Decision	Cabinet 14/07/26	Cabinet Member Finance and Assets	Estates Surveyor
Nominations to Outside Bodies To consider the nominations	Non Key Decision	Cabinet 14/07/26	Leader	Democratic Services Team Leader
Cheltenham Town Centre and Vacant Units Action Plan update report To note the report	Non Key Decision	Cabinet 14/07/26	Cabinet Member Economic Development, Wellbeing, Culture and Public Open Space	Head of Economic Development, Comms and Marketing
Cultural Grant Awards To consider the recommendations	Non Key Decision	Cabinet 14/07/26	Cabinet Member Economic Development, Wellbeing, Culture and Public Open Space	Head of Economic Development, Comms and Marketing, Head of Communities, Wellbeing and Partnerships

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Financial outturn and Budget Monitoring Report, April-June To consider the report	Non Key Decision	Cabinet 14/07/26 Council 20/07/26	Cabinet Member Finance and Assets	Head of Finance (Deputy S151 Officer)
Review of Local Development Scheme and amendment to Statement of Community Involvement To consider the review	Non Key Decision	Council 20/07/26	Cabinet Member Planning and Building Control	Director of Planning and Building Control
Leisure and Culture Services Contract To consider the report	Key Decision	Cabinet 15/09/26	Cabinet Member Economic Development, Wellbeing, Culture and Public Open Space	Head of Economic Development, Comms and Marketing
Housing, Homelessness and Rough Sleeping Strategy Review 2023-28 - annual update To consider the report	Non Key Decision	Cabinet 15/09/26	Cabinet Member Safety and Communities	Head of Strategic Housing
Street Scene and Pavement Licensing Policy To adopt the policy, following consultation.	Non Key Decision	Cabinet 15/09/26	Cabinet Member Safety and Communities	Licensing and Public Protection Manager
Housing Asset Management Strategy To review and approve the council's Housing Asset Management Strategy.	Key Decision Key Wards Open	Cabinet 15/09/26	Cabinet Member Finance and Assets	Director of Governance, Housing and Communities
Neighbourhood Policy To set out how the council will effectively manage neighbourhoods and communal areas to help create and sustain, safe and pleasant neighbourhoods..	Non Key Decision Open	Cabinet 15/09/26	Cabinet Member Housing and Customer Services	Tenancy Services Manager
Food Safety Service Plan report To consider the report	Non Key Decision	Cabinet 15/09/26	Cabinet Member Safety and Communities	Public and Environmental Health Team Leader
Approval of Budget Strategy,	Non Key Decision	Cabinet 13/10/26	Cabinet Member Finance and Assets	Head of Finance (Deputy S151

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Process and Timetable To consider the recommendations				Officer)
Overview and Scrutiny Committee - Annual Report To consider the report	Non Key Decision	Council 19/10/26	Tabi Joy Chair of Overview and Scrutiny	Democratic Services Team Leader
Audit, Compliance and Governance Committee - Annual Report To consider the report	Non Key Decision	Council 19/10/26	Adrian Bamford Chair of Audit, Compliance and Governance	Democratic Services Team Leader
Adoption of model byelaws under Section 60 of the Food Act 1984 To approve the recommendation	Non Key Decision	Council 19/10/26	Cabinet Member Safety and Communities	Head of Public Protection and DEPLO
Adoption of proposed Cheltenham Markets Licensing Policy To approve the recommendation	Non Key Decision	Council 19/10/26	Cabinet Member Safety and Communities	Head of Public Protection and DEPLO
Adoption of Section 37 of the Local Government (Miscellaneous Provisions) Act 1982 To approve the recommendation	Non Key Decision	Council 19/10/26	Cabinet Member Safety and Communities	Head of Public Protection and DEPLO
Street Trading Policy To adopt the policy following consultation	Non Key Decision	Cabinet 10/11/26	Cabinet Member Safety and Communities	Licensing and Public Protection Manager
Quarterly Budget Monitoring Report, July-September To consider the report	Non Key Decision	Cabinet 10/11/26	Cabinet Member Finance and Assets	Head of Finance (Deputy S151 Officer)
Annual Local Council Tax Support Scheme	Non Key Decision	Cabinet 10/11/26	Cabinet Member Finance and Assets	Head of Revenues and Benefits

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To consider the recommendation		Council 14/12/26		
Half-yearly Treasury Management report To consider the report	Non Key Decision	Council 14/12/26 Cabinet 15/12/26	Cabinet Member Finance and Assets	Capital and Treasury Management Accountant
Interim Budget Proposals for General Fund and HRA To consider the proposals	Non Key Decision	Cabinet 15/12/26	Cabinet Member Finance and Assets	Head of Finance (Deputy S151 Officer)
Final General Fund Revenue and Capital budget proposals 2027-28 - (including Section 25) To consider the recommendations	Key Decision	Cabinet 23/02/27 Council 26/02/27	Cabinet Member Finance and Assets	Head of Finance (Deputy S151 Officer)
Final Housing Revenue Account (HRA) 2027-28 - Revised Budget 2026-27 To consider the report	Key Decision	Cabinet 23/02/27 Council 26/02/27	Cabinet Member Finance and Assets	Head of Finance (Deputy S151 Officer)
Quarterly Budget Monitoring Report, October-December To consider the report	Non Key Decision	Cabinet 23/02/27	Cabinet Member Finance and Assets	Head of Finance (Deputy S151 Officer)
Council Tax Resolution To consider the recommendation	Non Key Decision	Council 26/02/27	Cabinet Member Finance and Assets	Head of Revenues and Benefits
Appointment of Mayor elect and Deputy Mayor elect To approve the appointments	Non Key Decision	Council 26/02/27		Democratic Services Team Leader
Corporate Strategy To consider the report	Non Key Decision	Cabinet 16/03/27 Council 22/03/27		

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Corporate Diary 2027-28 To approve the Corporate Diary	Non Key Decision	Council <i>22/03/27</i>		Democratic Services Team Leader
Capital, Non Treasury Investment, Treasury Management and MRP To consider the report	Non Key Decision	Council <i>22/03/27</i>	Cabinet Member Finance and Assets	Head of Finance (Deputy S151 Officer)